



BUTLER, BUTLER & ROWSE- OBERLE, PLLC
FORM #1—REVISED MAY 2, 2016
FORECLOSURE LETTER REQUEST FORM
PLEASE USE THIS FORM TO SEND
THE INITIAL 30-DAY LETTER/BREACH LETTER

DATE: _____ ACCOUNT NO. _____

CLIENT: _____

NAME OF MEMBER(S): (1) _____

(2) _____

SOCIAL SECURITY NO. FOR EACH (IDENTIFY IF 2 PEOPLE.):

(1) _____ (2) _____

MAILING ADDRESS: (1) _____

MAILING ADDRESS: (2) _____

FORECLOSURE ADDRESS: _____

<u>TYPE OF PROPERTY</u>	
<input type="checkbox"/>	RENTAL PROPERTY
<input type="checkbox"/>	VACANT LAND
<input type="checkbox"/>	COMMERCIAL PROPERTY
IS THE PROPERTY VACANT? <input type="checkbox"/> YES <input type="checkbox"/> NO	

DATE OF MORTGAGE: _____ DATE RECORDED: _____

LIBER NO. _____ PAGE NO. _____

OR INSTRUMENT NO. _____ COUNTY: _____

DATE ACCOUNT IS DUE FOR, NOT THE AMOUNT: _____

AMOUNT THE ACCOUNT IS DUE FOR: _____ THROUGH WHAT DATE: _____

PAYOFF AS OF TODAY: \$ _____

_____ FANNIE MAE _____ FREDDIE MAC

*IF FANNIE MAE OR FREDDIE MAC, NEED INVESTOR NO. _____

IF THE MEMBER(S) PREVIOUSLY FILED BANKRUPTCY:

_____ CHAPTER 7 _____ CHAPTER 13

LIFT OF STAY? _____ YES _____ NO

REAFFIRMATION AGREEMENT SIGNED? _____ YES _____ NO

BANKRUPTCY DISCHARGED? _____ YES _____ NO

WHICH PARTY FILED? _____

DID OUR OFFICE HANDLE THE BANKRUPTCY? _____ YES _____ NO

*IF WE DID NOT, BANKRUPTCY CASE NO. _____

ARE YOU AWARE OF WHETHER THE PROPERTY TAXES, HOMEOWNER'S INSURANCE, OR CONDOMINIUM DUES HAVE BEEN PAID?

_____ YES _____ NO

*IF SO, DID YOU PAY THEM? _____ YES _____ NO

*IF SO, WHICH DID YOU PAY AND FOR HOW MUCH?

IF UNSURE IF PAID, WOULD YOU LIKE PROOF OF PAYMENT REQUESTED IN THE FORECLOSURE LETTER?

_____ YES _____ NO

*IF SO, PROOF OF WHICH ONE? _____

PLEASE ATTACH A COPY OF YOUR RECORDED MORTGAGE AND MORTGAGE NOTE.

TO PREVENT DELAYS, PLEASE FILL OUT THIS FORM COMPLETELY.
