

**BUTLER, BUTLER & ROWSE-OBERLE, P.L.L.C.
ATTORNEYS AND COUNSELORS AT LAW**

COLLECTION LETTER REQUEST FORM

Client: _____

1) Defendant: _____

Soc. Sec No.: _____ - _____ - _____ **DOB:** _____

Address: _____

2) Defendant: _____

Soc. Sec No.: _____ - _____ - _____ **DOB:** _____

Address: _____

Account No.: _____ **Total Balance Due:** \$ _____

Loan No.: _____ **Amount Delinquent:** \$ _____

Amount Requested: \$ _____

Account No.: _____ **Total Balance Due:** \$ _____

Loan No.: _____ **Amount Delinquent:** \$ _____

Amount requested: \$ _____

Contact Person: _____ **Email:** _____

MUST ALLOW AT LEAST 30 DAYS FOR PAYMENT